

Field Experience Permission Form

Dear Classroom Teacher,

The Department of Special Education offers a post-baccalaureate teacher licensure program in the area of Special Education (LD, EBD, DD, ASD, and ECSE). This program is designed for students with a BS or BA degree outside of education. As part of this program our post-baccalaureate students are taking the following course this semester:

- **SPED 513: Advanced Pedagogy and Theories of Learning**

This course requires that teacher candidates volunteer for 15 hours in a high school level teaching and learning environment as part of their field experiences (general education or special education classrooms). The purpose for this experience is for candidates to assist classroom teachers in educating their students and to enhance their understanding of the teaching and learning process. Specific goals are for teacher candidates to (a) develop a sense of the general functioning of a classroom, (b) observe a variety of teaching styles and strategies, (c) see the relationship between theory and practice as it relates to literacy and learning, and (d) engage in the process of observation and professional reflection.

While you may choose to have the teacher candidate teach in small groups or work individually with students, this is not required (see purpose statement and goals above). Teacher candidates will be asked to engage in professional reflection, look for course connections, and if possible, try some teaching strategies. As a classroom teacher, your only responsibility would be to fill out a short checklist related to dispositions at the end of the 15 hours (included).

Please consider helping in this very important part of preparing the next generation of special education teachers.

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COLLEGE OF EDUCATION

Innovative | Effective | Collaborative | Relevant

**Our MSU students will be required to go through criminal background checks as part of our clinical experience.*

Classroom Teacher/School Site Permission Form

Teacher Candidate: _____ Date: _____

Name of School: _____ Age/Grade Level: _____

School Address: _____

Phone number for contact information: _____

Classroom Teacher: _____ Administrator: _____
(Signature) (Signature)

Teacher Checklist for Volunteer Field Experience Form

Teacher Candidate: _____ Date: _____

Classroom Teacher: _____ Grade Level: _____

School/Address: _____

This student fulfilled the 15-hour commitment: ____ yes ____ no

√ = The trait was present.

√+ = The trait was present to a greater degree.

√- = The trait was present to a lesser degree.

= The trait was not present or there needs to be attention given to this area.

NA = Not Applicable: The trait or behavior was not applicable or a part of this experience.

Professionalism

<i>Respectful relationships</i>	*Interacts with students and co-workers in a positive, professional manner	
	*Perceives and honors the physical, emotional, and social boundaries of others	
	*Perceives and honors diversity among groups of people and individuals based on age, ethnicity, race, socioeconomic status, gender, exceptionalities, language, religion, sexual orientation, and geographical area	
	*Listens and values others' ideas	
<i>Integrity</i>	*Maintains confidentiality standards	
	*Values and demonstrates honesty	
<i>Responsibility and work ethic</i>	*Arrives on time and completes assigned tasks on schedule	
	*Accepts personal responsibility for one's own actions	
	*Arrives ready and able to support students' intellectual, academic, social, and emotional growth	
<i>Commitment to teaching and professionalism</i>	*Uses proper grammar and vocabulary in written and oral communication	
	*Maintains personal hygiene	
	*Dresses appropriately	

 Classroom Teacher Signature